

Your Wedding Checklist

Upon Engagement:

- Announce your engagement
- Select your wedding date
- Start a planning binder
- Buy magazines, look online, think about colors, etc

11 to 12+ Months

- Interview and hire your wedding planner
- Talk to all people contributing to wedding expenses
- Set your wedding budget and allocate funds
- Select your wedding party
- Start your guest list
- Establish a list of potential venues
- Visit potential venues for ceremony and reception sites
- Book ceremony and reception venues

9 to 11 Months

- Shop for and order your gown
- Research, visit and book your wedding professionals:
 - Ceremony Officiant
 - Photographer
 - DJ or Band
 - Florist
 - Videography
 - Caterer
 - Baker
 - Tranportation

7 to 9 Months

- Book ceremony musicians
- Shop for and order bridesmaid dresses
- Purchase and send Save-the-Dates
- Establish the design and feel of your stationery items
- Reserve hotel accomodations for out of town guests
- Start planning your honeymoon
- Register for gifts

Your Wedding Checklist

5 to 7 Months

- Design and order invitations
- Shop for and order formal wear
- Set up tasting with your caterer/reception venue
- Attend any pre-wedding counseling
- Do trials with and book hair and make-up potential vendors
- Select and book linens
- Decide on your blooms and floral style with your florist
- Purchase specialty items
- Book entertainers, photos booths, etc

3 - 4 Months

- Order wedding cake
- Address invitations or hire a calligrapher
- Make sure all groomsmen get in for measurements
- Book or purchase all décor and ambiance items
- Purchase your wedding bands and get them engraved

2 Months

- Mail invitations
- Finalize selections for ceremony readings and music
- Begin gown alterations (bride and bridesmaids)
- Shop for attendants gifts
- Start your seating arrangements as you receive RSVPs

1 Month

- Apply for marriage license
- Set final timelines with your wedding planner
- Send final itinerary to your transportation company (you or your planner)
- Make your "Must Have Photo List" and send to Photographer
- Order wedding programs, place cards, table numbers, etc
- Create welcome baskets for out of town guests

2 Weeks

- Review RSVP list and contact guests who have not replied
- Deliver final music selections to your DJ or Band
- Your planner will finalize all timelines and floorplans
- Attend final meetings with your wedding planner and vendors

Your Wedding Checklist

1 Week

- Give caterer final head counts (include yourself and your vendors)
- Finalize the seating chart and floorplan
- Print place cards, menu cards and table numbers
- Discuss tipping etiquette with your planner
- Your planner will confirm all details with your vendors

2-3 Days

- Pick up and try on Groom's formal wear
- Deliver welcome baskets to the hotel
- Hand off all wedding items to your wedding planner

1 Day

- Be sure all final balances are paid
- Give tipping envelopes and final payment envelopes to your planner
- Rehearse your ceremony
- Attend your rehearsal dinner

Wedding Day

- Relax and enjoy your once in a lifetime day!

This Template Brought to You by:

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